



Affordable HomeMatters is currently seeking an experienced architect or firm to join our efforts in designing single-family homes that are both affordable and environmentally responsible. Our goal is to create housing that serves families in need and aligns with modern standards for energy efficiency and sustainability.

Who is Affordable HomeMatters:

A homebuyer deserves the best opportunities for their family and for themselves. The Affordable HomeMatters initiative by [Intend Indiana](#) provides options for families to find the home that best meets their needs, with access to amenities (health & well-being); economic security (access to jobs); housing stability, and public transportation. Affordable HomeMatters focus on:

- Developing quality homes
- Assisting buyers who earn low to moderate incomes to obtain homeownership
- Establishing and preserving affordable housing stock in various communities
- Partnering with local community partners to deliver on quality-of-life initiatives

Project Scope:

- Conceptual design
- Design development
- Preparation of construction documents

Project Overview: We are developing a range of single-family homes focusing on two key elements.

- **Affordability:** Our homes must meet the financial realities of low- to moderate-income families without sacrificing quality.
- **Net Zero Energy:** To achieve this, we would like to incorporate at a minimum the following key aspects: building envelope efficiency; renewable energy sources, energy-efficient systems/designs, and sustainable materials.
- Key element 2, affordability, is the main focus so do not feel you shouldn't apply if you or your company has not done Net Zero designs.

What We're Looking For: Interested architects or firms should submit the following information:

1. **About Your Firm/Experience:** A brief introduction to your firm or individual practice, including relevant experience in single-family attached, condos, duplexes, etc.
2. **Portfolio of Work:** Please share examples of projects that demonstrate your work on affordable housing and/or net zero energy homes.

317-924-8116
www.AffordableHomeMatters.org

1704 Bellefontaine Street
Indianapolis, IN 46202



3. Design Approach: A statement of your design philosophy, particularly concerning sustainability and affordable housing.
4. Team Information: Details about the key individuals who would work on this project, along with their relevant experience.
5. Licensing and Insurance: Proof of architectural licensure and professional liability insurance.
6. Fee Structure: Please provide details regarding your proposed fee structure for this type of work. Specifically:
 - Flat Fee Per Design: If you charge a flat fee for creating housing designs, let us know what the typical cost would be for different stages of the project, such as the initial concept, detailed design, and final construction documents.
 - Hourly Rates: If you bill by the hour, please share your rates for key team members like the lead architect, project manager, and other relevant roles.
 - Ownership: Are there options to purchase ownership of the plans and if not is there a fee for reusing the same plan?
 - Other Costs: If there are any additional charges for services like site visits, revisions, renderings, or cost estimates we'd appreciate details on those too.

How to submit: All submissions should be sent by email to jreece@intendindiana.org and mgrossniklaus@intendindiana.org. If you prefer to mail your qualifications, please send them to:

Affordable HomeMatters
1704 Bellefontaine St. Indianapolis, IN 46202

These are due by either mail or email by January 31st, 2025.

Feel free to reach out with any questions. You can contact us at jreece@intendindiana.org or mgrossniklaus@intendindiana.org, and we'll be happy to provide any clarification or additional information you need.